**國立虎尾科技大學休學生復學申請書**

**National Formosa University Application Form for Resumption of Schooling**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **（黑粗框內資料請申請人詳細填寫，並交承辦單位審核後再辦理各會辦單位之復學手續）**  **The information in the bolded frame should be filled out by the applicant in details, and submitted to the unit-in-charge for review before going through the procedures with each processing unit.** | | | | | | | **申請日期**  **Application Date** | | | **年 月 日**  **Year Month Date** | |
| **申請人**  **Applicant Data** | **學制**  **Educational System** | **□博士班Doctoral Degree Class**  **□碩士班Master's Degree Class**  **□二技部Two-year Bachelor's Degree** | | | | **□四技部Four-year Bachelor's Degree**  **□二專部Two-year Diploma**  **□五專部Five-year Diploma** | | | | | |
| **中文姓名**  **Name in Chinese** |  | | **英文姓名**  **Name in English** | | | | |  | | |
| **學號**  **Student ID** |  | | **手機號碼**  **Phone Number** | | | | |  | | |
| **通訊地址**  **Mailing Address** |  | | | | | | | | | |
| **檢附證明**  **(無者免附)**  **Supporting Documents (not required if none of the above)** | | * **服役退伍者附退伍令（檢驗後發還）及影本（收繳）**   **Military discharge order (returned after inspection ) & photocopy (collection)**   * **懷孕、流產或生產者附醫院診斷證明（收繳）**   **Medical diagnosis certificate for pregnancy, miscarriage & new mother(collection)**   * **養育幼兒者附全戶戶籍謄本（收繳）**   **Household registration book for child care (collection)** | | | | | | | | |
| **休學學年度**  **Suspension from academic year** | |  | **休學學期**  **Suspension from semester** | | | | | | | **□ 第一學期First Semester**  **□ 第二學期Second Semester** |
| **復學學年度**  **Returning in academic year** | |  | **復學學期**  **Returning in semester** | | | | | | | **□ 第一學期First Semester**  **□ 第二學期Second Semester** |
| **復學學院**  **Resuming to College** | | **□工程 Engineering**  **□管理Management** | | **□電機資訊Electrical and Computer Engineering**  **□文理Applied Arts And Sciences** | | | | | | |
| **復學系別**  **Resuming to Dept.** | |  | | | | | | | | |
| **復學班級**  **Resuming to Class** | | **年 班**  **Year Class** | | | | | | | | |
| **承辦單位**  **Unit-in-charge** | **教學業務組承辦人**  **Academic Administration**  **Staff-in-charge** | |  | | | | | | | | |
| **會辦單位**  **Processing Unit** | **導師/指導教授**  **Homeroom teacher / Instructor** | | **（延修生無導師或研究生無指導教授者，煩請系所主管代簽）**  **(for who doesn't have please ask department head for signature)** | | | | | | | | |
| **系(所)主管**  **Department head** | |  | | | | | | | | |
| **學院院長**  **Faculty head** | |  | | | | | | | | |
| **圖書館**  **Library** | |  | | | | | | | | |
| **學生生活事務組**  **Student life division** | | **(非五專生免會) (Oniy junior college required) （行政大樓1樓）(Admin. building 1th floor)** | | | | | | | | |
| **境外學生事務組**  **Office of International Affairs** | | **（非外國籍學生免會）(locals not required)**  **（行政大樓五樓）(Admin. building 5th floor)** | | | | | | | | |
| **核定單位**  **Approval Unit** | **教學業務組組長**  **Supervisor of Academic Administration Division** | |  | | **教務處**  **Office of Academic Affairs** | | | **（行政大樓三樓）**  **(Admin. building 3rd floor)** | | | |
| **備註**  **Remarks** | * **役男辦理復學，為避免個人兵役權益受損，請務必確認【本人戶籍地址】是否正確。**   **The military service man returns to school to avoid personal military service rights damage, please make sure that the [my household registration address] is correct.**   * **本人 於 年 月 日完成復學手續並領回學生證無誤。**   **I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has completed the returning procedure and collected student ID correctly from \_\_\_\_\_\_\_\_Year \_\_\_\_\_\_Month \_\_\_\_\_\_Date.**  **◎ 承辦人注意完成下列程序Following procedure for unit-in-charge：**   * **復學登錄（學籍）Re-entry registration (student status) □學生證展期Student card extension** | | | | | | | | | | |